

Information regarding processing of personal data

1. Data administrator.

The administrator of your personal data is CONTROL TECHNOLOGY Sp. z o.o. based in Tarnów at ul. Kochanowskiego 39b, 33-100 Tarnów, registered in the Register of Entrepreneurs of the National Court Register kept by the District Court for Kraków Śródmieście, under the number 0000692394, NIP 9930664242 (hereinafter: "Entity").

2. Contact details.

In all matters relating to the processing of your personal data by the Entity and the use of rights related to data processing, please contact the following e-mail address: rodo@controltechnology.pl or in writing to the following address: ul. Kochanowskiego 39b, 33-100 Tarnów, with the annotation 'Personal data'.

3. Purposes of processing and the legal basis for processing.

Your data can be processed in order to:	The basis of processing
conclusion of a contract and its performance	contract
fulfilling the obligation resulting from the law	legal provision - processing is necessary to fulfill the legal obligation of the administrator
archival means	the necessity of processing to implement the legally legitimate interest of the Entity, i.e. to secure information in the event of a legal need to prove certain facts
direct marketing, including profiling for marketing and analytical purposes	consent given
monitoring	protection of your vital interests and protection of the vital interests of other natural persons as well as a justified purpose of the administrator - protection of persons and property
investigate possible claims related to the concluded contract	necessity of processing for implementation of legitimate interest of the Entity, i.e. seeking claims by them

4. Categories of personal data processed by the Entity.

- Basic identification, address, contact and other details provided to the extent necessary to perform the contract or fulfill the statutory obligation.
- Personal data being processed fall into the category of ordinary personal data.

5. Recipients of data

Your personal data may be made available to entities associated with the Entity or third parties for the purposes referred to above, and for marketing purposes, if you give your consent. Your personal data may be transferred to entities that process personal data at the request of the Entity, including IT service providers, accounting firms, legal entities, forwarding companies, transport companies, etc. - such entities process data on the basis of an agreement with the Entity and only in accordance with its instructions. Your personal data may be made available to public entities entitled to obtain data on the basis of a regulation.

6. Data transmission outside the European Economic Area

As a rule, collected personal data will not be transferred to recipients located in third countries, i.e. outside the European Economic Area (European Union member states and Iceland, Liechtenstein and Norway). If the personal data collected are transferred to a third country, this will be done exceptionally in special situations where the basis for the transfer is your explicit consent, or the transfer is necessary for the performance of the contract between you and the Entity or for the implementation of pre-contractual

measures undertaken upon your request or such transfer is necessary for the conclusion or performance of a contract concluded in your interest between the Entity and another natural or legal person, or the transfer is necessary to establish, investigate or protect claims.

7. The period during which data will be processed.

Your personal data will be processed until the claims for the contract are time-barred or until the obligation to store data resulting from legal provisions expires, in particular the obligation to keep accounting documents regarding the contract. Where the Entity processes your personal data based on a legitimate interest, personal data will not be processed for a particular purpose, if you object to such processing. If the Entity processes personal data based on your consent, the data will be processed until such a consent have been withdrawn. Personal data acquired in connection with the use of the Monitoring Entity will be processed no longer than 30 days from the date of fixation, and then they will be permanently deleted.

8. Rights of the data subject. You have the right to access your personal data, rectify (correct) it, delete it, limit processing, object to the processing of your personal data. You have the right to withdraw your consent to the processing of your personal data - to the extent that the basis for processing is a consent. Withdrawal of consent does not affect the lawfulness of the processing which was made on the basis of consent before its withdrawal. You have the right to transfer your personal data - to the extent to which personal data are processed for the purpose of performing the contract or processed on the basis of a consent. You have the right to lodge a complaint with the President of the Office for Personal Data Protection in Warsaw.

9. Data source. If your personal details have not been provided to us directly from you, which means that the Entity obtained them from publicly available sources.

10. Providing personal data in connection with the contract and services provided on its basis is voluntary but necessary for the conclusion and performance of the contract - without provision of personal data it is impossible to conclude a contract and provide services by the Entity, e.g. to issue an invoice, determine the place of delivery etc. Providing personal data for marketing purposes is voluntary.

11. In the process of performing the contract and providing the service, the Entity **does not take decisions in an automated manner** (no profiling).